

Parent / Student Handbook



*“Those who hope in the
LORD.....will soar on wings
like eagles...” Isaiah 40:31*

**HOPE Christian Academy
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(480) 722-1445**

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Dear HCA Families,

Welcome to HCA's 20th year! It is with immense gratitude to the Lord and all those who have been supporters of HOPE Christian Academy that we celebrate our twentieth year partnering with parents to educate and disciple children. We look forward to a wonderful year of growth and reflection as we continue the legacy that began twenty years ago.

This year's spiritual theme is "Evidence." Jesus calls his followers to lead lives that are evidence of the transformation that God can bring about through the Holy Spirit. In Matthew 7:20, Jesus says, "just as you can identify a tree by its fruit, so you can identify people by their actions." We are called to allow the Lord to work in us so that we will be known by the fruits of the Spirit: love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control" (Galatians 5:22-23). We look forward to a year of learning and growing together as we continue to allow God to work in our hearts and minds.

Part of successfully navigating community is having clear boundaries. It is our desire that this handbook will help each of us to have clear expectations of the staff, students and parents throughout the school year.. The HCA Board of Directors, teachers and I thank you for entrusting us with the privilege of speaking into the lives and hearts of your children both spiritually and academically. It is a privilege to partner with you to raise a generation that we pray will "act justly, love mercy and walk humbly with..God" (Micah 6:9). Please join us in praying that 2019-2020 will be a year of blessing and growth for HCA and every family and person represented on our campus. We believe that the Lord has great plans for the coming year and we eagerly seek to join Him in His work.

Hoping in Him,

Rebecca Hancock

Rebecca Hancock, M.Ed.

Principal

HOPE Christian Academy

About HOPE Christian Academy

HOPE Christian Academy

HOPE Christian Academy is a full time non-denominational K–8 school that utilizes an innovative combination of classroom and remote learning. Families partner with teachers to provide students with opportunities for academic and spiritual growth. Teachers introduce new concepts in the classroom setting on Tuesday, Thursday and Friday each week while coursework is facilitated by parents on Monday and Wednesday. This unique educational model helps to promote a family-friendly environment where an extraordinary and loving community of students, parents, teachers and administrators is assembled.

HCA School Board

The voting members of the HOPE Christian Academy Board are as follows:

Joey Hamby
Shane McCormick

Tambra Stuber
Clinton Smith
Laura Pitt

Troy Reynolds
Vicki Hand

Mission Statement

It is our commitment to partner with families to equip their children – spiritually, academically, physically, and emotionally – so that they may impact their community and world for Christ.

Position on Critical Issues

HOPE Christian Academy is a biblically-based school, holding to the biblical standards of morality. As such we will abide by those moral standards regardless of current social norms. We will continue to strive to communicate this to employees and families and will expect that both employees and families who are part of HCA will support the school and its teaching of these biblically based beliefs.

Statement of Faith

(Detail in Appendix 1)

1. We believe the Bible to be the inspired, infallible, authoritative, and inerrant Word of God.
2. We believe there is one God, eternally existent in three persons—Father, Son, and Holy Spirit.
3. We believe in the deity of Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death, His Resurrection, His Ascension to the right hand of, and His personal return in power and glory.
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation, because of the exceeding sinfulness of human nature; that men are justified only by faith in the shed blood of Christ; and that only by God's grace and through faith alone are we saved.
5. We believe in the resurrection of both the saved and the lost; those who are saved receive eternal life and those who are lost receive eternal condemnation.
6. We believe in the spiritual unity of believers in our Lord Jesus Christ.
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
8. We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. We believe that the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Detail in Appendix 2**) ****Parents please use your discretion when reading this appendix with your children.**

Philosophy of Education

The HOPE Christian Academy foundational philosophy of education:

- Teach a biblical world-view (see Statement of Faith)
- Teach everything in light and through the filter of Scripture
- Uphold the behavioral and character standards of a godly home
- Respect the parents’ role as the God-ordained trainers of their children
- Provide godly role models whose lives are strong in character and personal discipline
- Instill a love of learning both spiritually and scholastically

Partnership With Parents

As your partner, we promise to....

Pray for you and your child regularly.

Add value to your parental leadership.

Recognize that we serve a common goal.

Teach to a high academic standard.

Never take for granted the trust you place in us.

Embody excellence in everything we do.

Respect and honor your child's uniqueness.

HOPE Christian Academy agrees to:

- Welcome students from any race, color, sex, national or ethnic origin
- Hire qualified teachers who are committed to the Christian faith and the purposes of the school
- Select and provide curriculum necessary for the educational process
- Maintain a student to teacher ratio of a maximum of 18:1 in all grades
- Model and maintain high moral standards in our administration and classroom.

Procedures and Policies

Admissions Requirements

Admission to HOPE Christian Academy is by completion of a school tour, a personal interview with the administrator, application, and review of test scores or a recent report card. If test scores or official grades are unavailable, an onsite assessment may be required at the expense of the applicant. Registration is reviewed by an admissions committee and will be accepted upon the results of the interview and available academic data.

HOPE Christian Academy strives to serve as many families as we are able, but at times our resources limit our ability to serve the educational needs of some children. The purpose of the tour and interview is to allow both the administrator and the family to begin to determine the suitability of the school for each individual student.

The school is open to all children regardless of race, color, gender, or national or ethnic origin. Neither students nor parents are required to sign a Christian statement of faith. However, families must understand the purpose of the school (as defined in the Mission Statement) and the fact that the curriculum and programming of the school will be decidedly Christian in nature. It is our heartfelt desire that every student and family member associated with HCA come to know Jesus Christ as their Lord and Savior, grow deeper in their faith, and live a fulfilled life in the center of God's will.

Enrollment Process

- Completion of a school tour with the principal
- Student/family interview with principal
- Completion of Enrollment Application Packet
- Submission of grades or official testing results.
- Review of the application packet and student portfolio by the Admissions Committee.
- Enrollment and payment of the \$250 registration fee.

As a private school, HCA reserves the right to refuse admittance for any reason deemed necessary by the admissions committee.

Enrollment in HCA is finalized when ALL of the above steps have been completed.

Age Requirements

- Students entering kindergarten must be 5 years old by September 1.
- Students entering first grade must be 6 years old by September 1.

After Enrollment

- A birth certificate and a copy of current immunizations must be submitted by the first week of school.
- Parents must read and sign the HCA Family Agreement stating that they understand and support the purpose, educational philosophy and policies of HOPE Christian Academy as presented in the Handbook. This page is due the first week of school.

Affidavit of Intent

According to Arizona Revised Statute 15-802, the parent(s) of a child between the ages of six and sixteen must choose public, private, charter, or home school for their child's education. If you have chosen the private or homeschool option, you are required by this state to file an Affidavit of Intent with the Maricopa County School Superintendent stating that your child is not enrolled in a public school. This affidavit must be filed with the county school superintendent within thirty days from the time your child begins school. HCA will provide the necessary affidavit form, but will not notify the county superintendent's office of your child's enrollment or withdrawal from school. This is strictly the responsibility of the parent.

Financial Matters

Tuition

Tuition for the 2019-20 school year is \$4995.00 for Grades Kindergarten-8th. Families will be billed in 10 monthly installments of \$499.50 in the months of July-November and January-May. Checks should be made payable to HOPE Christian Academy or HCA. A family with more than one child enrolled in HCA will pay full tuition for the first child, 5% discount for the second concurrently enrolled child, 10% for the third concurrently enrolled child, and 15% for any additional concurrently enrolled siblings. The school is not able to accept credit or debit card payments except for ESA payments which will be invoiced through Paypal and include a 3% service fee.

Billing Procedures

Tuition statements will be prepared one week prior to the 1st of each month. Only accounts with balances owing will receive a statement. Statements will be sent home in the Remote Learning Day folder of the youngest child in the family unless other arrangements have been made with the office. Payments will be due on or before the 5th day of the billed month. Payments may either be made in person in the school office or mailed to the school (to be considered timely,

mailed payments must be postmarked by the 5th). If school is not in session on the 5th, payment must be made by 9:00 am on the next subsequent school day.

You may be receiving money from a School Tax Organization. However, because of our ongoing expenses, we cannot wait to be paid until your scholarship money is received. If you receive enough money from one of these organizations to leave a credit balance at the end of the school year, we are able to refund your out-of-pocket payments at that time.

Delinquent Accounts

A \$25 late fee will be assessed on each student account if payment is not received by close of the school day on the 5th of the month. If school is not in session on the 5th, payment must be made by 9:00 am on the next subsequent school day. If extenuating circumstances make timely payment impossible in a particular month, please contact the office in advance. If an account becomes 15 days past due you will be contacted by the school office in an effort to make mutually satisfactory arrangements for payment. If financial arrangements are not made and met the student(s) may be dismissed from the school. Late fees cannot be paid with scholarship funds.

Returned Checks Policy

A \$35 fee will be assessed (with the subsequent statement) for a check returned for insufficient funds. Return check fees cannot be paid with scholarship funds.

Withdrawal Procedures

If a returning family signs a commitment to re-enroll and then withdraws prior to September 31st, a \$250 Held Placement Fee per student will be billed. If a new family withdraws after enrollment, they will forfeit their New Family Registration fee of \$250.

If a student is withdrawn during the school year for any reason, a **two-week advance notice must be given to the school office in writing**. Tuition will be prorated to reflect the actual time in school when advance written notice is received. Otherwise, accounts will be charged for the full monthly billing period.

Refund Policy

No refund will be made in case of absence from school due to illness, extended vacation, or other reason. School expenses continue whether a student is present or absent.

Donations

All gifts to HCA are tax deductible. Any financial gifts to the school will be gratefully received and receipts will be given. All checks should be made payable to HOPE Christian Academy. Contact the school administration to make a donation of other assets (such as stocks).

ACSTO and Other Student Tuition Organization Scholarships

If your child receives a scholarship from a Scholarship Tuition Organization (STO), his/her account will be credited with the amount of the scholarship. Tuition payments will be made monthly from these funds. You may use scholarship funds to pay full monthly tuition balances or you may choose to extend the use of scholarship funds by paying a portion of your monthly tuition out of pocket.

Any funds received from a STO in excess of the current school year's tuition will be returned to the scholarship tuition organization to be held in the student's name. These multi-year scholarships will be re-awarded when the student has additional tuition need. If a student is withdrawn mid-year from HCA their remaining scholarship funds are returned to the STO. Scholarship tuition organizations hold returned funds for a specified time if your child withdraws from a Christian school. Please check with them for details. Please be sure to notify the school office if your child is transferring to another Christian school so that arrangements can be made with the STO to forward scholarship funds.

Family Communication & Privacy

SchoolSpeak

HOPE Christian Academy utilizes a secure online portal called SchoolSpeak to communicate with our families and post students' grades. Each family is given a login and password to the HCA SchoolSpeak portal. The contact information that was supplied by the family on the registration application will be entered into the HCA SchoolSpeak portal and used by the school to communicate with families. Members of the HCA SchoolSpeak portal are visible to other families along with their home address and phone numbers. Email addresses are not visible to other members. This member directory may not be used for solicitation or advertising. Members of the HCA SchoolSpeak portal are encouraged to update their contact and emergency information whenever changes occur.

Communication from the School

The school's primary communication with parents will be through a "Newsflash" sent via SchoolSpeak at the beginning of each school week. They will also be posted on the internal SchoolSpeak Portal. Parents are encouraged to read Newsflashes in order to be informed of important information and events. Recipients of the Newsflash will be blindcopied, however in the event of an error, email addresses obtained as a result of any correspondence from the school cannot be used for solicitation, advertising, or additional forwarded communication without specific permission from the administrator.

In the event that the school needs to reach a parent during the school day, a phone call from the office will be made. Please place HOPE Christian Academy's

phone lines in your contacts [(480) 722-1445 and (480)782-1419] so that you recognize the incoming call.

The school may also utilize texting parents (via SchoolSpeak) as a method of communication in more urgent or short-notice situations.

Communication with Staff

HCA is blessed with a highly devoted staff whose desire is to serve the Lord and the members of the school. In order to respect their time and encourage the biblical concept of balance, we ask that families use staff members' work emails when communicating about school matters. Please do not use staff members' cell phone numbers or personal email addresses to communicate regarding school issues, including absences and Remote Learning Days. Staff members will return general emails within one business day and commit to check and respond to emails on Remote Learning Days quickly. Teachers will communicate the schedule they plan to employ to make communication via email on Mondays and Wednesdays effective and timely.

Social Media and Photographs

Many classroom and school activities are photographed and/or video recorded by parents and yearbook photographers. Although the school is unable to prevent photographs and/or videos of students being published by parents on personal Facebook pages, Youtube channels, or other social media outlets, by enrolling your child(ren) at HCA you agree to exercise wisdom and care when posting photos of school events by only posting photos with the expressed permission of the parents or guardians of the students pictured.

By enrolling your child at HCA, you acknowledge that the school may use group photos or video recordings of events on its blog, website and public Facebook page. We will make every effort to maintain the anonymity of your child(ren) by avoiding listing names of students in photos or picturing students alone in photos or video recordings whenever possible. Your permission will be sought before adding your child's photograph to any printed marketing materials.

School Schedules

HCA's School Week

- On Campus Days are scheduled on Tuesday, Thursday, and Friday. Students attend class on HCA's campus with his or her teacher of record.
- Remote Learning Days are scheduled on Monday and Wednesday. The student works from home where the parent supervises the completion of assignments that have been prepared by the teacher. *A key portion of our*

HCA Covenant is that a parent is responsible for assuring that the assigned work is completed to the best of their child's ability.

- Enrichment Classes are Scheduled as follows: Spanish - Tuesday, Music - Thursday, and P.E - Friday.
- Chapel is scheduled on Friday from 2:40-3:15. **Kindergarten through Third grade students will need to be picked up from the sanctuary. Fourth through Eighth grade students will be dismissed from the sanctuary.**

School Day (Tuesday, Thursday and Friday)

- School begins at **8:15am** and ends at **3:15pm**. Students are **not** to arrive on the school campus **before 8:00am**, as supervision is not available prior to that time.
- Students should go directly to their classrooms. Class will begin **promptly** at 8:15am. **Please be on time.**
- Teachers will post a class schedule on their SchoolSpeak page.
- Lunch is scheduled from 11:40-12:30.
 - 11:40-12:05 - K-3 Lunch, 4-8 Recess
 - 12:05 - 12:30 - 4-8 Lunch, K-3 Recess

Students must bring a lunch from home or have prepaid for Friday's hot lunch. It is HCA's policy that all students eat lunch, so please ensure that your child has an adequate amount of food packed. Students are encouraged to bring a snack to be eaten during the day. Students may only drink water on campus.

Please Note: There is no refrigerator or microwave available for student use.

Attendance and Tardy Policy

HCA Attendance Guidelines

HOPE Christian Academy is committed to providing strong spiritual and academic instruction. In order for our curriculum and standards to be taught with fidelity, regular student attendance is necessary and required. Frequent absences from school are detrimental to the academic progress of the student. When a student misses class, he or she misses out on a valuable learning opportunity that can not be repeated, and the class misses the input of the absent student.

Absence Types

Absences will fall into one of the following categories:

1. Excused Absences
2. Pre-Approved Absences
3. Unexcused Absences

Excused Absences:

Absences are considered excused for the following reasons:

- Illness (doctor's verification may be required if absences are excessive)
- Family Emergency
- Medical or Dental Appointments (doctor's verification may be required if appointments or absences are excessive)

Pre-Approved Absences:

We strongly encourage families to plan vacations and activities during school breaks, however we recognize that this may not always be possible. If the timing of the trip is not flexible (i.e. family reunions, missions trips, etc) a pre-approved absence form will need to be submitted for absences that will be more than three days. Please submit the form to the office at least one week prior to the planned absence. In order for an absence to be approved, students must have all of their work turned in and a minimum of a C average. Pre-approved absences do not count toward the ten total absences

Unexcused Absences:

Absences that do not qualify as an excused absence or are not approved by the administrator will qualify as unexcused absences.

Absence Policy

HCA students should not have more than ten absences (excused and unexcused combined) per school year. In the event of a tenth absence, a conference will be held with the family to determine whether a plan may be made to improve attendance or if the family should consider an alternative means of educating their child(ren).

Tardies

Students are considered tardy at 8:16am and must obtain a “tardy slip” from the office with the parent or responsible party. Both excused and unexcused tardies will appear on a student's report card as a tardy. The formal record that is attached to the student file will document whether or not a tardy is excused.

Unexcused Tardies

Unexcused tardies will be tracked quarterly. Unexcused tardies include oversleeping, running behind, forgotten items, etc. At HCA, 5 unexcused tardies in one quarter will be regarded, but not recorded, as an absence. This “absence” will contribute to the ten total absences allowed by the attendance policy.

Excused Tardies

Excused tardies, which are not held against the student, are issued for:

- Medical or Dental Appointments *(Please make every effort to schedule appointments on Remote Learning Days when schedules can be more flexible.)*
- Vehicle Problems
- Extreme Weather Conditions
- Family Emergencies
- Traffic Issues

Make-up Work

Make-up Work: Excused Absences

Students are required to make up work that is missed due to absences or tardies. Missed work will be available in the office at the end of the school day. Teachers will determine which assignments need to be made up since not all in-class activities can be recreated outside of the classroom. Since our model is unique, the chart below indicates the due dates of missed work.

Day Missed	Monday HBL	Tuesday Class Work	Wed. HBL	Thurs. Class Work	Friday Class Work
Due Date	Thursday	Friday	Tuesday	Tuesday	Tuesday

**In cases where multiple days are missed due to illness, the teacher and/or administrator may adjust the due dates of the missed work.

Make-up Work: Unexcused Absences

Students are required to make-up work missed due to an unexcused absence. Work is due on the same schedule as excused absence work (see chart above). Unexcused absence work will earn 75% of the credit possible for the assignment.

Make-up Work: Pre-approved Absences

Students are required to make-up the work missed over the course of a pre-approved absence. Teachers may not be able to provide all work prior to the absence, depending upon its duration. Teaching and learning is a fluid process and the anticipated rate in a given subject may or may not be accurate. If pre-approved absences exceed three days, make-up work may be provided by the office prior to the absence and are specific to the grade band (K-1, 2-3, 4-5 and 6-8). It is the responsibility of the student/family to check SchoolSpeak for HBL assignments and keep up with the RLD work over the course of the absence. Any tests or quizzes that are missed will be made up after the student returns, as the teacher specifies.

Dress Code

Don't be concerned about the outward beauty of fancy hairstyles, expensive jewelry, or beautiful clothes. You should clothe yourselves instead with the beauty that comes from within, the unfading beauty of a gentle and quiet spirit, which is so precious to God.
1 Peter 3:3-4

HOPE Christian Academy recognizes that within the Christian community there are a variety of thoughts regarding appropriate standards of dress. HCA's dress code is not designed to take the place of parental guidance related to attire, but to provide a common standard to which all students will be held accountable.

HCA's Dress Code has five distinct purposes:

1. Teach students that beauty comes from within, rather than from emphasizing external attributes.
2. Honor all students and parents on campus.
3. Minimize external distinctions, especially financial ones.
4. Demonstrate unity visibly through the use of a uniform.
5. Provide the opportunity to practice an important biblical life-skill: Respecting authority.

HCA Uniforms:

HOPE Christian Academy requires all students to wear logoed polo shirts **ordered through our uniform company.**

- K-5 Students may wear HCA monogrammed gray, teal, or maroon polo shirts
- Middle School students may wear HCA monogrammed gray, teal, navy, or maroon polos purchased from the same company.
- Maroon polo shirts will be retired after the 2019-2020 school year.

HCA requires students to wear bottoms that are either solid navy or solid tan/khaki in color (not off white or green khaki). They should be a fitted style and **worn at the waist**. Cut off, ripped, form-fitting, sloppy, or cargo type pants or shorts are not allowed.

HOPE Christian Academy requires students to wear closed-back shoes at all times. Shoes and laces that are muted in tone, such as black, gray, maroon, tan, and white. Patterned shoes are permissible as long as all of the colors are muted and the pattern is uniform in nature. **Socks, leggings, and tights must be plain white, black, navy, maroon, gray or tan.**

General Appearance:

- Small chains, bracelets, or necklaces may be worn. Girls may wear small, stud-type earrings. The jewelry worn must not include symbols that

represent any cult, religion or belief system that is in conflict with Christianity. Body piercing jewelry and visible tattoos are prohibited.

- Hairstyles must be neat, clean, and conservative. Hairstyles or hair coloring must be a natural hair color. Any hairstyle that is a distraction to the education process of HCA is unacceptable
 - Boys - Spiked hair must not be longer than one inch in length. Hair length must not be longer than collar length and must leave the eyes visible.
 - Girls - Only natural colors and/or highlights are permitted.
- Hats and visors may not be worn at school except for outdoor recess/P.E., sports or designated special occasions.
- Modest make-up that is not distracting will be permitted for **7th and 8th grade girls only**.
- Girls may wear non-neon colored nail polish.
- Student clothing should never be ripped, torn, baggy or form-fitting.

Shorts/Skirts Guidelines (Uniform and Dress-Down):

- Boys' shorts must have at least a 5-inch inseam and must not extend more than two inches below the knee.
- Girls' shorts must have at least a 5-inch inseam.
- Girls' skirts must be no more than 3 inches above the knee (about the length of a debit card).
- Girls K-4 must wear leggings or shorts beneath their skirts.

Winter Attire

A plain white short-sleeved or long-sleeved t-shirt, camisole, or tank top may be worn under the uniform shirt, and must be worn in such a way as not to show below the bottom hem of the polo shirt. **Any jacket or sweater may be worn for arrival, recess, PE and dismissal, but must be removed inside the classroom.** Only a solid navy blue, black or gray, non-logoed (except for our HCA logo) outerwear (sweatshirt, zipped sweatshirt, with or without hood, or sweater) is permitted for classroom wear over HCA polos

Special Dress Days:

- Students may wear their chapel shirts or any other HCA shirt purchased from the school on Fridays. These must be worn with uniform bottoms.
- Dress Down Days will be on the last Friday of each month and on all half days. Students must still comply with the general appearance code and shorts/skirts guidelines on these days.
- Girls may wear leggings, yoga pants, etc. on Dress Down days as long as they are paired with a shirt that is fingertip length.
- Students' clothing must cover their stomachs, upper chest and undergarments at all times.
- Straps on sleeveless shirts must be at least 2-inches in width.

- Shirts with any logo or slogan that is controversial, not edifying or not glorifying God should not be worn.

HCA Swim Parties

Girls should wear a one-piece swimsuit to any school sponsored swim party. Two-piece suits must be covered by a colored tee shirt.

On Campus Events

Students attending school events on campus, including, but not limited to, Family Worship Nights, Celebration of Learning, and 8th Grade Promotion, will be expected to comply with the standards for General Appearance and Special Dress Days outlined above.

Dress Code Reminders

Students whose uniform or clothing does not meet the dress code criteria will receive a Dress Code Reminder. This form will be placed in the student's RLD Notebook (K-3) or discreetly given to the student at the end of the day. It must be taken home, signed by a parent, and returned the following school day.

- Students who receive three reminders in one semester will be given a copy of the dress code to review and sign with parents.
- Violations beyond three per semester will result in a discussion between the administrator and the parents to address the issue.

Electronic Device Policy

In order to protect all students from potentially harmful content, HCA has adopted the following policy:

- K-5 students will not bring electronic devices to school unless they have a specific accommodation plan written by the administrator that includes the use of such a device.
- Middle school students will store their electronic devices in a specific place designated by the teacher. Each morning the students will put their phones and any other devices in "Do Not Disturb" mode and leave the devices in their classrooms for the remainder of the day. If cell phones are in pockets or backpacks we cannot ensure student safety, since they may use them in the bathroom, etc. without our knowledge.
- Devices will not be used by students during the day, unless specifically stated on a modification plan.
- Students will not use cell phones or other devices on campus before or after school for any purpose other than to communicate with their parents.

HCA will provide electronic devices with specifically approved applications or websites to help teachers meet standards in a safe and appropriate way.

Parent Involvement at HCA

Remote Learning Days

The partnership between the parents and teachers is what makes HCA unique. Please note the following very carefully:

Although teachers will introduce new concepts in the classroom, learning is naturally accomplished in the home. Parents will maintain a role of support and follow-up, reinforcing concepts that have been introduced in the classroom. On the Remote Learning Days, parents **must** review their child(ren)'s work. Remote Learning Days are not intended to be independent work days for children. Parents are encouraged to set a routine that works for the family and to maintain an active role in the completion of RLD work. Each teacher will give instructions regarding parent signature, grading homework, etc. Parents may add enrichment to their child's Remote Learning Day, but may not subtract from the assigned curriculum provided by HCA.

HCA is a five day a week school, and the Remote Learning Days at home are an essential part of student growth. A pattern of neglecting RLD assignments will result in a meeting with the teacher, administrator, and member of the HCA Board. It may also result in dismissal from the school.

Parent Directed Remote Learning Days

On the school day following the HCA Early Dismissal Days, parents will conduct a parent-directed-remote-learning-day. The HCA Teachers will present ways to conduct these days, as well as ideas for parent-directed instruction.

HCA Parent Service Hours

Per the Family Agreement, parents are required to serve a specific number of hours each month, approximately one hour per week, supporting the needs of the teacher and/or the school in some non-classroom capacity. Making RLD copies and staffing lunch recess are the school's first priority. Other opportunities are available (field trip coordination, fundraising assistance), but please recognize that the primary needs of the school must be met.

Based on the school calendar, the actual requirement for 2019-20 is as follows:

August: 3 hours	January: 3 hours
September: 4 hours	February: 4 hours
October: 3 hours	March: 2 hours
November: 3 hours	April: 4 hours
December: 2 hours	May: 3 hours

Classroom service must be coordinated with the teacher and HCA service must be coordinated through the office. In general, service hours should be scheduled in

advance. Parents must document their teacher/HCA service hours on a log sheet in the school office. The total number of hours served will be calculated on a monthly basis. At the end of each month, the service hours will be evaluated. Unfulfilled volunteer hours are billed at \$20 each. **Scholarship funds cannot be used for payment of these fees.** Service hours do not roll over from month to month. We understand that special circumstances occasionally arise. Please call the HCA Office so that we can work with you during these times.

If you know ahead of time that your schedule does not permit you to help at HCA, you may pay \$300 per semester in advance. These fees cannot be paid by scholarship funds.

Visiting the Campus

All parents who will be on campus between the hours of 9:00 am and 2:30 pm must check in at the office and receive an on campus badge. This helps us to be above reproach in our lockdown and fire drill procedures and serves as a measure to ensure the safety of both students and volunteers. For more information on this, please see the HCA Safety and Security Policy.

Field Trips

All potential school field trip activities must be cleared through the school office, to ensure that the timing does not conflict with other school activities. The content and length of the trip should also be cleared through the office and the HCA Administrator. This should be done at least **three weeks prior** to the field trip and prior to any information being released to students. Students will wear their HCA uniform on field trips. Exceptions to the uniform dress code must be cleared through the Administrator.

If the field trip coordinator is a parent, he/she will receive HCA service hours credit and is responsible for the following. (Chaperones accompanying students on a field trip will receive two service hours).

- Securing permission from the school office three weeks prior to the field trip
- Composing and distributing correspondence regarding the field trip (any correspondence should be approved by the teacher prior to distribution)
- Distributing and collecting completed permission slips (signed permission slips should be in the possession of the coordinator at the time of the field trip, in case of emergency)
- Collecting any monies that may be necessary
- Securing transportation and/or chaperones for the students and turning in a list
- of the drivers and/or chaperones to the school office at least **two days** prior to the event. All drivers must provide proof of current adequate insurance to the HCA Office. Adequate insurance is defined as \$100,000 - \$300,000 liability.

A copy of the declarations page of the current insurance policy will be kept on file in the school office to prove coverage and dates of insurance.

- Planning no more than four field trips per class per year

The classroom teacher and a suitable number of parent chaperones must accompany students on each field trip.

For liability and safety reasons, siblings may not attend any classroom field trips.

Academics

Curriculum

Selection and changes in curriculum are made at the sole discretion of the school.

The curriculum for every classroom at HOPE Christian Academy is chosen with careful, and prayerful, evaluation by the Curriculum Committee made up of administration, teachers, and Board members, with final approval by the HCA Board. Educational materials are considered for their value in meeting and exceeding national educational standards, suitability to our model, adherence to the school's mission statement, age level content appropriateness, potential for directed individual and group project opportunities, and additional didactic merits.

Curriculum selections are from both Christian and secular authors and/or publishers, but all are presented in classrooms from a Christian worldview perspective. Specifics about curriculum can be found on the school website.

Achievement Testing

Achievement Testing (Grades 2 – 8) – Math, Language, Reading, Science, Social Studies, and Bible will be given during the month of April. Test results are received in June and will be mailed to the parents during the summer.

Textbooks and Answer Keys

Textbooks and consumables are provided for student use and are included as a part of tuition. Each student is expected to care for his/her textbooks in a respectful manner. Teachers will inspect student books as they are collected at the end of the school year. If a textbook is damaged or lost, the student is expected to make restitution to HCA. **Textbooks may not be checked out during the summer.**

Parent Notebooks containing answer keys, as well as any separate answer keys must be returned to the classroom prior to the end of the school year. A \$25 replacement fee will be assessed for each notebook or set of keys that is not returned. Most answer keys will be available in the answer key group on SchoolSpeak.

Student Health

Immunizations

All students must be in compliance with current state immunization guidelines. Parents should review their child's immunization record with their child's physician to ensure the student is current on all necessary immunization requirements.

Communicable Disease Guidelines

In order to maintain a healthy environment, the school asks that families observe the following guidelines:

- If a student has nausea, vomiting, diarrhea, or an elevated temperature (99° F or more by thermometer), the student should be kept home and not be sent to school. Students must be symptom-free for 24 hours and without an elevated temperature for 24 hours before returning to school.
- If a student has strep throat, he/she must stay home at least 24 hours after the first dose of antibiotics has been administered.
- If a student has conjunctivitis (pink eye), he/she must stay home for 24 hours after the first dose of medicine has been administered. The student's eyes should also be free of drainage before returning to school.
- If a student has head lice, he/she must be treated and be louse- and nit-free before returning to school. If the lice are discovered during the school day, the school will call the parent or guardian to pick their child up at school. The school office staff will need to check the child before he/she returns to the classroom.
- If a student contracts measles, meningococcal meningitis, mumps, pertussis (whooping cough), rubella (German Measles), tuberculosis, chicken pox, Lyme disease, hepatitis A, or other communicable diseases or food-borne illnesses, please notify the school office immediately.
- If a student has evident bumps, red blotches, rash, hives, or other skin abnormalities, parents should send a note clearly identifying the skin disorder. The school reserves the right to require a doctor's release for a child to enter the classroom.

Medication

Medications taken during school hours must be administered by the school's office staff. No prescription or over-the-counter medication is allowed to be in the possession of a student. Medication must be in the original container with the pharmacy label, student's name, prescribing physician's name, medication name, dosage, and the time and route of administration. HOPE Christian Academy's Permission to Administer Over the Counter Medications form must be completed and signed by the parents/guardians each school year.

EPIPEN If your student's allergies require the use of an EPIPEN, please provide their prescribed EPIPEN to the school office.

HCA Code of Conduct

Standards of Behavior

*I seek you with all my heart;
do not let me stray from your commands.
I have hidden your word in my heart
that I might not sin against you..
Psalm 119:10-11*

At HCA, our desire is to partner with parents to raise up children who love the Lord and whose actions demonstrate their desire to please Him and follow His precepts. To that end, HOPE's code of conduct focuses on serving others, offering our personal best, accepting responsibility and respecting everyone.

Our community behavior commitments are important because they will guide the interactions of students, staff and parents, and will give us a common language when we talk about the expectations at HOPE. Our goal is to remember to **SOAR** in our daily lives.

We will....

Serve Others

Offer Our Personal Best

Accept Responsibility

Respect Everyone

What does this look like?

Serve others

We will serve each other, our community and our families in love. God calls us to intentionally seek out opportunities to be His hands and feet in all areas of our lives. We will be modeling a servant's heart and recognizing students who show that they are choosing to serve others.

Our Commitment:

K-2: I help others without being asked.

3-5: I look for ways to make a difference in my class and family.

6-8: I look for ways to meet others' needs. I use the gifts God has given me for His glory.

What the Scripture says about it:

Philippians 2:4 NLT

“Don’t look out only for your own interests, but take an interest in others, too.”

Galatians 6:2 NLT.

“Share each other's burdens, and in this way obey the law of Christ.”

Offer our personal best

It is important to work hard and strive to do our personal best each day. Whether the task is a challenge or a breeze, a favorite or a chore, God tells us that we can glorify Him through our daily efforts.

Our Commitment:

- K-2: I try my best and ask for help when I need it.
- 3-5: I work hard in everything I do. I get help when something is hard, and challenge myself when it is easy.
- 6-8: I know that my effort directly affects my results. I keep working to improve my weaknesses and to challenge myself to grow my strengths.

What the Scripture says about it:

Colossians 3:17 NLT

“And whatever you do or say, do it as a representative of the Lord Jesus, giving thanks through him to God the Father.”

Galatians 6:4 NLT

“Pay careful attention to your own work, for then you will get the satisfaction of a job well done, and you won’t need to compare yourself to anyone else.”

Acept responsibility

In a culture of blame and excuses, we recognize that we are responsible for our own choices. We cannot control our circumstances, but we can control our responses. Understanding our own motivation for our actions is valuable, but it is essential that we determine to be intentional about our behavior and our paths.

Our Commitment:

- K-2: I choose my actions. I admit when I am wrong.
- 3-5: I act in a way that honors God, no matter what is happening around me.
I admit when I am wrong and I choose to make things right.
- 6-8: I respond rather than react to my life circumstances. I intentionally make choices about who I will become. I make amends when I have hurt someone or feel that I should have done better.

What the Scripture says about it:

Jeremiah 17:10 NLT

“But I, the Lord, search all hearts and examine secret motives. I give all people their due rewards, according to what their actions deserve.”

Galatians 6:5 NLT

“For we are each responsible for our own conduct”

Respect everyone

Respect is complicated, and it is important to note that God tells us to respect everyone. We do not have to admire all people, and certainly should not emulate everyone, but we should treat every person with regard and with kindness because Christ died for every person. There are many types of respect, but we will focus on three specific types that are essential to becoming the person God created each of us to be.

Respect for Property: All of the things in our possession, and the possession of others, were given by God. As good stewards, we should act in a way that demonstrates a respect for property.

Respect for Humanity: All people deserve to be treated with respect because they are human beings (God's creation).

Ex: Neighbors, strangers, friends

Respect due to Authority: Some people deserve respect because of their position.

Ex: Parents, teachers, government officials

Respect due to Admiration: Someone has earned your respect because you find them to be admirable. **This is the type of respect that has to be earned!**

Ex: Your hero, a person of great character, a historical figure.

Our Commitment:

K-2: I am kind to everyone. I follow directions cheerfully.

3-5: I treat others in a way that honors God. I am respectful to those in authority.

6-8: I interact with everyone in a respectful way, regardless of who they are.

I intentionally honor those in authority. I choose my role models wisely.

What the Scripture says about it:

1 Peter 2:17 NLT

“Respect everyone, and love the family of believers. Fear God, and respect the king.”

Galatians 6:10 NLT

“Therefore, whenever we have the opportunity, we should do good to everyone-especially to those in the family of faith.”

Students Who Make Wise Choices

We are very excited to encourage and acknowledge, staff, students, and parents as we constantly reflect and ask the Lord to show us how to live into all that He has for us.

Members of the HOPE community can recognize one another with a “You are SOARING” note when a person shows particular strength or improvement in one of these

commitment areas. Every month we will draw several cards at chapel and express our excitement over the many who are intentionally SOARING. It is our desire to encourage and build one another up (1 Thess. 5:11) as we see members of our HOPE community living intentionally. The teacher and/or administrator may opt to give additional awards for demonstrating a commitment to living in a Christ-like manner or making progress towards a personal behavior goal.

Students Who Make Unwise Choices

Students who choose not to display behaviors consistent with our school code of conduct will receive appropriate consequences, according to the teacher and/or administrator’s discretion. Staff members will consistently strive to use logical consequences that address the heart of the issue and coincide with the choice made. Consequences may include time away, a phone call home, a letter of apology, or stepping into the official disciplinary process with Mrs. Hancock.

Important Note: Research consistently indicates that children need physical activity for optimal learning. Therefore, lunch recess will be taken as a consequence only as the logical consequence to an infraction, such as being disrespectful or dangerous during recess. Recess will not be withheld from students without approval of the administrator.

Additional Note: In rare situations, the parent may be asked to take student home for the remainder of the day or the student may be assigned in-school suspension. A continued pattern of intentional and disrespectful misbehavior may result in a student being suspended from school at least one day or student may be placed on probation. If behavior does not improve, this may be cause for dismissal from HCA.

The following behaviors may result in behavioral probation, suspension or expulsion. These behaviors are very serious and will not be tolerated.

- | | | | |
|------------------------|-----------|----------|---------------|
| Threats (even in jest) | Vandalism | Fighting | Foul Language |
| Stealing | Lying | Cheating | |

Thank you for partnering with us to help HCA students to develop respectful, Christ-like behaviors that will serve them well in the future and that make HCA a great place to be. We appreciate your support in this important area of discipline. We commit to you and your child to consistently implement these Standards of Behavior. We believe that all HOPE Christian Academy students are capable of maintaining these standards.

Specific Standards of Behavior

HCA employs a positive, goal-oriented disciplinary process. It is impossible for any adult to anticipate all of the possible behaviors for any given scenario. Please review the following specific standards of behavior with your student to ensure that he/she understands what SOARing looks like in these specific circumstances:

- Classrooms:
 - Teachers may have specific routines or guidelines set in their classroom. As a part of respecting authority, it is the administrator's expectation that students will comply with the requests of the teacher.
- Recess:
 - For safety reasons, the playground is reserved for K-5 students.
 - Respect for Authority
 - Amphitheater steps are for sitting only.
 - Respect for Property, Safety
 - Playground equipment is to be used for its intended purpose
 - Respect for Property, Safety
 - Rocks and other natural elements will be left in their place.
 - Respect for Property
 - Students who are playing tag may only **touch** each other,
 - Respect for Others, Safety
 - Students will eat snacks in the designated area
 - Respect for Property
- Lunch:
 - Clean up your own space.
 - Respect for Property
 - Ask permission to be excused or go to the restroom.
 - Respect for Authority
 - Eat the food you brought with you to school.
 - Respect for Property, Respect for Authority

Social or Academic Transformation Plans

In specific circumstances, the administrator of HOPE Christian Academy reserves the right to place students on social or academic transformation plan at any time during the school year. This is a severe course of action and will be taken only in extreme circumstances or with demonstrated patterns of behavior that have not been altered by other means.

Students and parents/guardians should be aware that any excessive problems in the areas of behavior, attitude, dress code or academic efforts could result in the student being asked to withdraw from the school.

A transformation plan is meant to focus on improvement toward self-discipline, a changed heart and ultimately a more personal, loving relationship with Christ. The administrator will meet with the students and parents to clarify the steps and expectations of the plan.

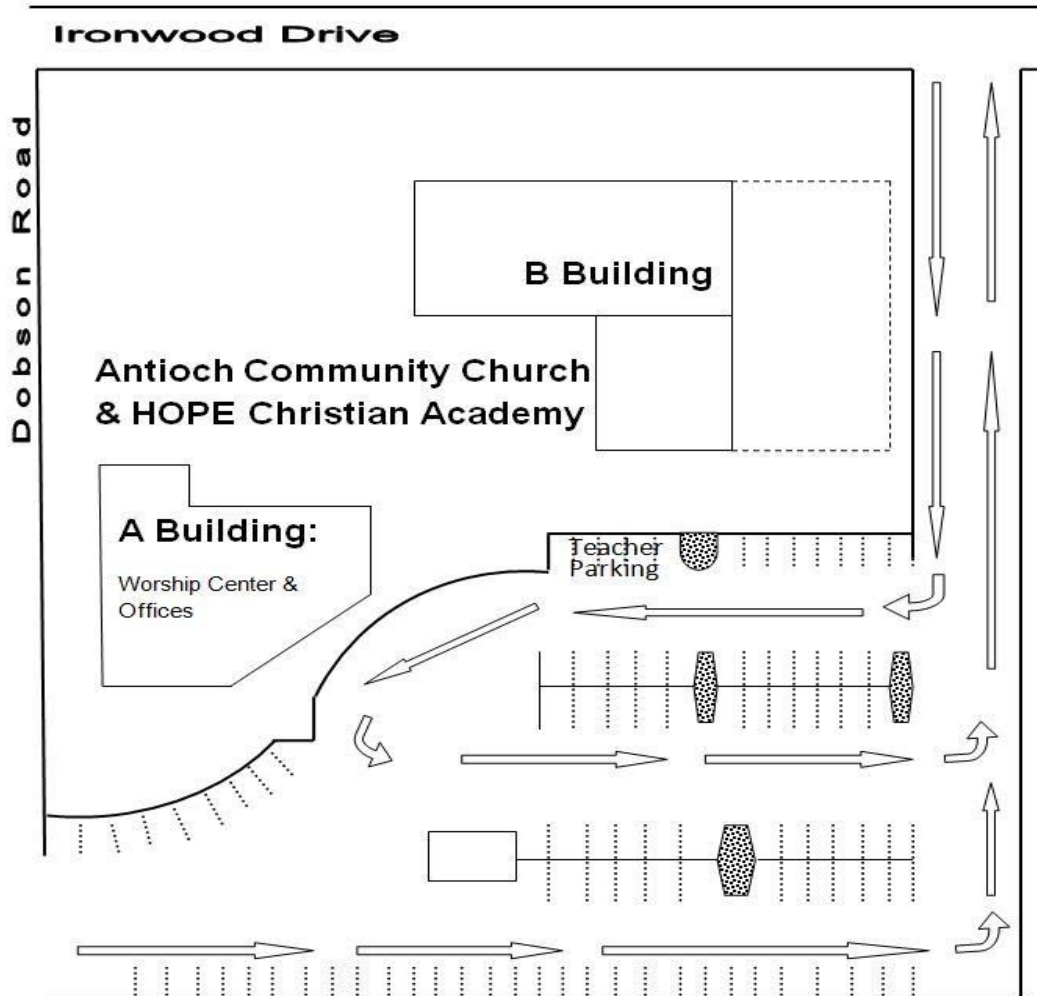
Transformation plans will be followed until the end of the current nine-week grading period. At the end of the period, the parents, the student, the teacher, and the administrator will be asked to meet again to review the student's progress. At that time, the school will utilize one of the following three options regarding the probationary status of the student.

- If the student is progressing well, the probationary status will be lifted after the interview meeting is completed.
- If minor concerns still exist, the school may require the student to revise and continue a transformation plan for an additional grading period, followed by another evaluation of the student's progress as previously stated.
- If the student is not making discernable efforts towards growing and progressing, the school may require that the student be withdrawn from the school at that time.

Campus Parking and Traffic Flow

The City of Chandler has asked that we enter and exit our campus from Ironwood Drive, especially in the mornings. Note the traffic flow pattern in the diagram below.

- In the mornings you may drive through and drop off at the circle drive. PLEASE DO NOT PARK IN THE CIRCLE DRIVE, this area is for drop off /pick up.
- Please note that the designated handicap spaces should only be used by those displaying the appropriate placard. If you are not authorized to park in these spots, please refrain from doing so, even for a moment.
- The school office must be accessed through the east doors of the “B” Building.
- All campus visitors, including students who are not enrolled in HCA, must check in at the school office and receive a visitor’s pass.



Conflict Resolution

In any community, especially one as close as HCA's, conflicts are bound to arise. One of the important biblical skills that we can teach and model for the children in our community is positive conflict resolution. Jesus set the tone for keeping conflict confidential and focused on resolution in Matthew 18. The precepts of direct communication, restored relationships and forgiveness pervade the scripture and can be taught and modeled specifically on our campus.

Conflict Between Students

- When a conflict arises between students, it is in keeping with Jesus' teaching for students to work together to achieve resolution. HCA recognizes that there may be instances where the students need support in having this face to face conversation and are happy to coach students to achieve biblical resolution.
- If the students are unable to achieve resolution or it is an ongoing issue, the students should seek the help and input of a teacher. The teacher may opt to include the administrator depending upon the situation.
- NOTE: In the school setting there are some instances that necessitate the immediate involvement of the administrator. Students and parents are encouraged to contact a staff member directly if they are concerned about an extreme or ongoing issue between students.

Conflict Between a Teacher and a Student or Parent

- When a difference of opinion or preference occurs between a teacher and parent or student, the student or parent should set a time to privately discuss the conflict directly with the teacher.
- If resolution is not achieved, the teacher and or parent may seek the input of the administrator. In such situations, the administrator will set a time to hear the perspective of all involved before prayerfully setting a course of action designed to bring restoration and consensus.
- If the principal does not address the concern in a satisfactory manner, on rare occasions, a letter to the school board may be appropriate.

Biblical Conflict Resolution

- Remember that in Matthew 18, confidentiality and limiting the involvement of others is the clear precept. **Discussing the issue with other students, parents or staff members breeds discord and does not glorify God.**
- Remember that all students, parents, and staff members deserve to be treated with respect and dignity regardless of the situation or the person's actions.

Conflicts will occur, but biblical resolution will lead to increased unity and trust.

HOPE CHRISTIAN ACADEMY

FAMILY COVENANT

Deuteronomy 6:1-7 states “These are the commands, decrees, and laws the Lord your God directed me to teach you to observe....Impress them on your children. Talk about them when you sit at home and when you walk along the road, when you lie down and when you get up.” It is the desire of HCA to partner with parents to provide a biblical standard for character development and an excellent standard for education. Cooperation between home and school is essential for effective godly training. With your help, we will endeavor to nurture our students in the development of the following essential character traits:

INTEGRITY/HONESTY * Living a lifestyle that is above reproach

We expect our students to be honest, moral, and trustworthy in all areas of conduct. (Titus 1:8; Job 27:5; Proverbs 11:3, 20:11; I Kings 9:4; Psalms 15)

RESPECT *An attitude that highly esteems those in authority

God gave us a command to honor those in authority over us. At HCA that includes teachers, parents, and other designated adults placed in authority. These adults have been placed in our lives by God and honoring them is for our own good. (Romans 13:1-7; Hebrews 13:7; I Peter 2:13-21; I Thessalonians 5:12-13).

OBEDIENCE *Demonstrating an attitude of respect

HCA students are to obey God and all those He has placed over us in our lives. When we obey, we show our love and respect for God and the authorities He has ordained. Our lives then will be long and fruitful, as He has promised. (John 14:21; Ephesians 6:1-4; Romans 13:1-7; Proverbs 6:23).

SELF-CONTROL *The ability to control our thoughts and actions

The goal for our students is that they will learn to have a life under control – self-disciplined by the Spirit of God. (Galatians 5:22-26; Job 5:17; Proverbs 16:32, 25:28; I Timothy 4:7-8).

HOLINESS/PURITY *Living a life that flees from the acts of our sinful nature

Our standards are found in God’s Word and our desire must be one with God and His holiness. (Galatians 5:16-26; 2 Timothy 2:22; I Peter 1:13-16, 2:9-10; I Corinthians 6:12-20; Proverbs 23:29-35; Philippians 4:8; Romans 8:6-8).

RESPONSIBILITY *Being accountable in all relationships and tasks

We are accountable to each other to love, encourage, confront, comfort and forgive. Initiative, intellectual integrity and excellence should be the marks of all tasks assigned to our students. (I Corinthians 13; Matthew 18:15-17; Galatians 6:1-5; Ephesians 5:29-32; Ecclesiastes 9:10).

GRATEFULNESS *An attitude of thankfulness and appreciation

We should demonstrate an attitude of gratefulness to God for all He brings into our lives, knowing that “all things work together for our good” will help create an appreciation for the things others do for us. (Philippians 4:6-7; I Thessalonians 5:18; Colossians 2:7; Ephesians 5:20).

ENCOURAGER *One who gives help, support, courage, hope, and confidence

HCA students should choose words and actions that encourage, help, support, give hope, courage and confidence to all those they meet. (Proverbs 12:25; 16:24; 22:11; 25:11; Ephesians 4:29; I Thessalonians 5:11-14; Hebrews 3:13; 10:23-25)

DILIGENCE *Hardworking, keeps to the task and finishes it

God calls us to be diligent to our assignments, to work hard at each task, and bring each to our best completion. (Proverbs 10:4; 13:4; 21:5; I Timothy 4:11-16; 2 Timothy 2:2, 15)

WISDOM *Discerning what is true from God’s perspective, doing what is right

Wisdom comes from God and our respect for Him. We develop wisdom by our proper response to correction. Those who do not respond to correction with a teachable spirit are called fools in the Bible and unable to attain wisdom. (Proverbs 1:7; 20-33; Proverbs 2:1-22; Proverbs 4:7).

TEACHABLE *Willing to humbly receive instruction, exhortation, or correction

HCA students are expected to receive instruction, exhortation, or correction with a humble spirit from those placed in authority over them. (Proverbs 1:8-9; 3:1-2, 11-12; 6:20-23; 9:9; 12:15; 13:10; 16:20; 19:20; 2 Timothy 3:14-17)

Parents of HCA students are expected to cooperate with the following requirements:

FAMILY SERVICE *HCA support and assistance

We will serve HCA in a manner that honors God by volunteering the required monthly hours in classroom or school support per month. (Galatians 6:10; Ephesians 2:10; 4:11-13; 6:7-8; Colossians 3:23-24; I Peter 4:10)

HOME-BASED LEARNING *Supervising teacher-prepared lessons at home

- We will partner with our child’s teacher to enhance his/her education, we will monitor the homework assignments and supervise their completeness and correctness. We will attend Parent/Teacher conferences as requested and communicate regularly with the teacher(s) on student progress – spiritually, academically, physically, and emotionally. (Deut. 6:1-7; Proverbs 22:6; Ephesians 6:1-4)

COMMUNITY SERVICE *Helpful, willing to share time and abilities with others in

need

Students will participate in an organized community service project during the school year and in any additional projects as directed by individual classroom teachers & StuCo sponsored projects.

(Psalms 112:5-7; Proverbs 3:27-28; 19:17; 22:9; Matthew 6:2-4; II Corinthians 9:6-15)

UPHOLDING STANDARDS *Knowing all standards as written in the HCA Handbook

Our family will read and regularly review the standards/policies in the HCA Handbook and will uphold these standards as a family.

- We will honor the school's philosophy and operating policies
- We will abstain from promoting or encouraging any philosophy/teaching contrary to the school's Statement of Faith or Philosophy of Education
- We will abide by school administration decisions with respect to policy and/or behavior issues
- We will maintain fiscal integrity by promptly paying tuition and fees as billed.

FAMILY AGREEMENT: _____ (family name)

Please sign and date below as an indication of your reading and agreeing to abide by the policies outlined in the updated HOPE Christian Academy Parent/Student Handbook available online after June 30th at www.hope-eagles.com and on our Schoolspeak portal.

PARENTS:

- We support the educational philosophy, curriculum, and objectives outlined in the *HCA Parent/Student Handbook*, as well as the standards of conduct, and the principles of the Family Covenant. We will cooperate with the teachers in a spirit of partnership in the training of our child(ren).
- If at any time during the training of our child(ren), we can no longer work together in a spirit of unity, and all reasonable avenues of communication are exhausted, we will withdraw our child(ren) from HOPE Christian Academy.
- We understand that willful disobedience by our child(ren) to these principles and guidelines may result in dismissal from HOPE Christian Academy.

Families agree to:

- Honor the school's philosophy and operating policies
- Abstain from promoting or encouraging any philosophy/teaching contrary to the school's Statement of Faith or Philosophy of Education
- Abide by school administration decisions with respect to policy, curriculum, and/or behavior issues
- Provide supervision of Remote Learning by a parent or legal guardian on Mondays and Wednesdays, using the materials and instruction provided by the teacher
- Serve the required parent volunteer hours per month supporting the needs of the teacher (preferably in the classroom) and/or the school in some non-classroom capacity (lunch/recess aid, arrival and dismissal support, sports or club coordinator, fundraising, etc.)
- Communicate regularly with the teacher(s) on student progress – spiritually, academically, physically, and emotionally
- Promptly pay tuition and fees per payment schedule.

Father's Signature (or Legal Guardian)

Mother's Signature (or Legal Guardian)

Date _____

Date _____

STUDENTS (Grades K-8)

- I desire to attend HOPE Christian Academy or am willing to be under the authority of my parents in submitting and deferring to their wishes concerning enrollment at HOPE Christian Academy.
- I understand that Christian teachers are in partnership with my parents. I will strive to obey them as they seek to train me according to God's Word.
- I will seek to live a godly life in and out of school in order that Jesus Christ will be glorified.

- I understand that willful disobedience of these principles and the guidelines of the *HOPE Christian Academy Parent/Student Handbook* may result in my dismissal from HCA.

Student(s)'s Signatures: _____

SCHOOL The faculty and staff of HOPE Christian Academy pledge by God's grace to uphold the principles of this covenant and the guidelines outlined in the HOPE Christian Academy Parent/Student Handbook as we partner with you to train your children.

Appendix:

Statement of Faith Detail

1. We believe the Bible to be the inspired, infallible, authoritative, and inerrant Word of God (2 Timothy 3:16-17; 2 Peter 1:21).
2. We believe there is one God, eternally existent in three persons—Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30, John 1:1, 2 Corinthians 3:17, Acts 5:3-4, Luke 4:1-2, Acts 1:4-9).
3. We believe in the deity of Christ (John 1:1-3, Colossians 2:9, Hebrews 1:3, John 8:58, John 10:33, John 20:28, Philippians 2:6), His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:34-35), His sinless life (Hebrews 4:15; 7:26), His miracles (John 2:11, John 20:30-31), His vicarious and atoning death (1 Corinthians 15:3; Ephesians 1:7; Hebrews 2:9), His Resurrection (John 11:25; 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), His personal return in power and glory (Acts 1:11; Revelation 19:11, 2 Thessalonians 1:7-10).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation, because of the exceeding sinfulness of human nature; that men are justified only by faith in the shed blood of Christ; and that only by God's grace and through faith alone are we saved (John 3:16–19, 5:24; Romans 3:23, 5:8–9; Ephesians 2:8–10; Titus 3:5).
5. We believe in the resurrection of both the saved and the lost; those who are saved receive eternal life and those who are lost receive eternal condemnation (John 5:28–29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; 1 Corinthians 2:12–13; Galatians 3:26–28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13–14; 1 Corinthians 3:16, 6:19–20; Ephesians 4:30, 5:18).